

Mohamed Tarek Elsayed

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Personal Details

- Date of Birth: 17th of May 1999
- Marital Status: Single
- Nationality: Egyptian
- Military status: Completed
- Smoking: No
- Religion: Muslim
- LinkedIn: <https://www.linkedin.com/in/mohamed-tarek-0174ba203/> | LinkedIn

Objective

- To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

Education

- **Bachelor's Degree in Business Administration** June 2021
Faculty of commerce English Section - Benha University
Overall Grade: Very good
- **Thanwaya Amma** July 2017
Abo Bakr High School

Experience

- **Accountant at Account Office** Jan 2022_May20
How to deal with Balance sheet and transactions about company achieve their satisfaction and pursuing Company objectives.
- **Sales at Nat back company** Jan 2022_june2022
How to deal with customers and achieve their satisfaction and pursuing Company objectives.
- **Banque Misr** Sep 2020
How to be a super Banker, and how to brilliantly deliver services to the clients.
- **Marketer | Plan B company.** July 2019 _ July 2020
I was responsible for creating marketing plans, assessing them, and reaching to the target audience.

Courses and Certificates

- **Banking Diploma.**
Operation, Retail, Bank assurance, Trade Finance and HRM.
- **ICDL Course.**
Microsoft (word, excel PowerPoint and access).
- Strategic marketing for financial services course.
- Strategies human resources management course.
- Accounting and commercial application with excel course.
- Principals of banking self-study
- Diploma of sales and marketing at AUC
- Diploma of MBA – Online Study

Activities

- Member in Resale organization for charity
 - Member in American Cairo Center in Cairo
 - Member in Egyptian Organization for studying Funding and investment
 - Attending the Economic Management Conference considering the repercussions and challenges of Covid 19 in Cairo
 - Visiting stock exchange market in Cairo
 - Trainee at E-Youth
 - Volunteer at UN Volunteer
 - Trainee at E-Club Benha
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Interests

- Swimming
 - Gymnastics
 - Reading
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Skills

- Computer skills, proficiency in use of the internet.
 - Communication skills, Economic awareness, and attention to detail.
 - Presentation skills, decision making.
 - Time management
 - Multitasking
 - Selling skills.
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Language

- Arabic: Fluent ([Mother tongue](#))
- English: Excellent ([reading & writing](#))