Curriculum vitae

PERSONAL INFORMATION

Taha ALJADIR

- Istanbul (Turkey)
- +905374304633
- tahatx@yahoo.com
- linkedin.com/in/taha-aljadir-3b6ba870

STUDIES APPLIED FOR

PHD in Computer Engineering

WORK EXPERIENCE

11/2004–07/2005
ICT trainer
Science Club (Ministry of sport and youth), Mosul (Iraq)

Giving training courses in Graphics and mobile telecommunications.

07/2005–06/2006
video production manager
Global Art for TV production, Mosul (Iraq)

Montage (Adobe Premiere), Graphics(Adobe After Effects, 3D max, Adobe Photoshop), Sound editing (Adobe Audition).

10/2006–05/2008
ICT network administrator
SpiderNet, Mosul (Iraq)

11/2008–07/2009
Lecturer
ALHADBAA University, Mosul (Iraq)

Giving lessons for 1st year and 3rd-year students in Digital electronics and Computer Testing, practical and theoretical.

07/2009–03/2013
Computer Engineer
Sunni Endowment, Mosul (Iraq)

Computer programing and computer subjects, Media and video production, staff trainer, computer maintenance.

01/2012–02/2013
IOT Developer
Almustashar Center for Technical Solutions, Mosul (Iraq)

IoT systems programing and developing.
Security systems Installment.
CCTV systems Installment.
BIO Security Systems.
Alarms.

07/2014–12/2014
HR Administorator
Alzayez International schools, Ankara (Turkey)

School establishment in all fields including registering all the staff and students, Media and Advertising...etc.

11/2015–07/2016	**School Management System Administrator**
	Alfayez International Schools, Istanbul (Turkey)

 Media department coordinator, ICT teacher for Primary and Secondary Cambridge section, IGCSE developing team member, Robotics lessons Developer.

07/2016–Present	**Exams Officer and teachers Support coordinator**
	Alrafidain International Schools, Ankara (Turkey)

Multitasking with full Cambridge leader job, Exam's Administrative, School Principal for primary and secondary Cambridge section, teacher support and training coordinator, planning of curriculum and applying the school methodology in addition to matching two curricula in a way that assures flowing the rules of international schools and local ministry of education, developing the subjects teaching in the school, organizing the result to find out the position of the school in our future vision.

06/2018–Present	**School Head (Director)**
	Almaarifa International Schools(American School), Istanbul (Turkey)

Multitasking School Principal for primary and secondary American section, teacher support and training coordinator, planning of curriculum and applying the school methodology.

EDUCATION AND TRAINING

01/09/2000–28/06/2004	**Bsc. in Computer Engineering Technology**	EQF level 6
	Technical College of Mosul, mosul (Iraq)	
01/09/2013–12/08/2015	**Msc. in Computer Engineering**	EQF level 7
	cankaya university, Ankara (Turkey)	

Cisco Cerificate CCNA1

Cisco Academy in The University Of Mosul, Mosul (Iraq)

Main concepts of computer networking

Windows Server 2003

Ministry of Planning, Mosul (Iraq)

Managing computer networks using Windows Server 2003

Corel Draw

Ministry of Planing, Mosul (Iraq)

Graphic Design With Corel Draw

photoshop

Ministry of Planing, Mosul (Iraq)

Graphic Design With Photoshop

Projects Management using Primavera

Ministry of Planing, Mosul (Iraq)

Projects Management and planning using Primavera

IC3

Cirtiport, Mosul (Iraq)

Using computer and office application and internet

Mobile phones Maintenance and repairing

Delta Center For computers and programing, Sham (Syria)

Mobile phones Maintenance and repairing .

Mobile Apps Development

Show Academy

Diploma In Mobile App Development

An online course.

PERSONAL SKILLS

Mother tongue(s)   Arabic

Foreign language(s)

UNDERSTANDING		SPEAKING		WRITING
Listening	Reading	Spoken interaction	Spoken production	
English C1	C1	C1	C1	B2
Turkish B2	A2	B1	B1	B1

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user
Common European Framework of Reference for Languages

Communication skills   Good communication skills gained through my experience as an International Schools leader.

Organisational / managerial skills	**leadership (currently responsible for a team of 16 people)**
	good organizational skills gained as a teachers support coordinator in a Cambridge international school
	good team-leading skills gained as an International School Director

Job-related skills   Passionate, goal-driven professional team leader with a solid commitment to the social and academic growth and development of every member of his team.

Digital skills

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem-solving
Proficient user	Proficient user	Proficient user	Proficient user	Proficient user

Digital skills - Self-assessment grid

Other skills   Good skills in managing and planning for projects and following the steps in order to gain the best time and performance.

Driving licence   AM, B1, B